

ERASMUS+ PROGRAMME  
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**FOODQA - Fostering Academia-Industry Collaboration in Food Safety and  
Quality**

Minutes of the 3rd Project Management Meeting



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HOTEL IBIS PORTO SÃO JOÃO

January 21-24, 2018



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**Attendees:**

Jordan University of Science and Technology (JUST)	
Name	Profession
Prof. Fahmi Abu Al Rub	Project manager of FOODQA Project
Prof. Mohammed Ebbini	Vice President
Prof. Kamal Zuhdi	Dean of Agriculture
Prof. Anas Nabulsi	Professor of Food
Prof. Majdi Mahasneh	Professor of Food Engineering
Dr. Khaled Al-Khatib	Director of Finance Unit
Eng. Qatada Damra	Administrative
The University of Jordan (UJ)	
Prof. Ahmed Al-Salaymeh	Professor at the Faculty of Engineering and Technology/Contact Person
Prof. Maher Al-Dababbas	Professor of Food
Eng. Tahani	Administrative
Eng. Leena Marashdeh	Administrative
Mutah University (MU)	
Prof. Omar Maaitah	Contact Person
Prof. Hamaydeh	Vice Dean
Al Balqa' Applied university (BAU)	
Prof. Tareq Azab	Professor, Contact Person
Prof. Ihab	Professor of Agriculture
MONOJO	
Mrs. Penelope Shihab	CEO-MONOJO
Jordan FDA	
Eng. Safaa Smadi	Quality Manager
Hochschule für Technik, Wirtschaft und Kultur Leipzig HTWK Leipzig (HTWK)	
Alex	Researcher



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<b>University of Teramo (UNITE)</b>	
Prof. Paola Pitila	Professor/Contact Person
Prof. Antonello Paparella	Dean of Agriculture
<b>Paulo &amp; Beatriz – Consultores Associados, Lda (P&amp; B)</b>	
Dr. Paulo Baptista	Managing Director/Contact Person
<b>Creative Thinking Development (Cre.Thi.Dev)</b>	
Sofia Papakonstantinou	Project Manager
Eng. Lina Tsakalo	Researcher
<b>Agricultural University of Athens (AUA)</b>	
Dr. Papanikolaou Nestor	Researcher
Mrs. Evangelia Daratsanou	Researcher
<b>University of Split (UNSIT)</b>	
Prof. Josipa Giyanowic	Contact Person
Prof. Ante Prkic	Professor
<b>Jerash University (JU)</b>	
Prof. Ebrahim El-Tahat	Contact Person
Prof. Mohammed Tarawneh	Professor of Agriculture

## Day 1, January 21, 2018

The first day of the meetings was designated to meetings of JUST team with P&B staff to discuss the agenda and logistics of the training and the management meeting.

At the evening, there was social dinner for all participants of the management meeting.

## Day 2, January 22, 2018

### Session 1

#### The registration and the welcoming Speech

After the registration, Prof. Fahmi Abu Al-Rub welcomed the partners and introduced Prof. Mohammed Ebbini- Vice President of JUST.

### Session 2

#### Opining speech by Prof. Mohammed Ebbini

Prof. Ebbini thanked the partners for the success and the accomplishments that have been achieved during the first year of the project lifetime.

Prof. Al Ebbini stressed the importance of building the capacity of the academic and technical staff at the Jordanian Universities in the food safety and quality, which will enables the FOODQA centers to perform as planned. He also stated that academic sector and the food industry should work together to improve the quality systems in the local industries and improve their competitiveness to reach the European markets.

### Session 3

#### FoodQA Project Status, Professor Fahmi Abu Al-Rub, Project Manger

Prof. Abu Al-Rub started the session by presenting the meeting objectives agenda.

After that, he outlined the progress in the project activities summarizing the work done and the ongoing activities up to now.

#### WP1: Development of training materials

##### e-Books

Abu Al-Rub started with the progress of the eBooks and **showed samples of the 5 eBooks** that have been produced by HTWK-Leipzig, and presented the three eBooks that are under development. **The produced five e-books have ISBN.** The partners agreed that all e-books should **be finished by 15- Feb (Split, Teramo, P&B).** HTWK-Leipzig will **publish them by the end of February.**



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The participants discussed translation of the e-books. All agreed that translation of all e-books will require huge budget. Moreover, all agreed that there is no significant benefit to the industry from translating all e-books. It was agreed that a summary or selected chapters of the eBooks will be translated, and the training material of selected course that will be translated as follows:

Cleaning and disinfection: Eng. Safaa Al Smadi, JFDA

Design of food premises: Dr. Majdi Mahasnah, JUST

Food preservation: Dr. Maher Al Dbass, Dr. Anas Al Nabils

The above committee will decide if the Arabic translation should be part of the eBooks.

### **Videos and Posters**

Professor Abu Al-Rub presented the progress on the FoodQA videos and posters. Seven posters out of 8, and three videos out of 5 have been produced.

Eng. Safaa Al Smadi, Prof. Maher Al Dabass showed part of the videos they made. Professor Abu Al-Rub stressed that all the videos **should be ready by mid- Feb.**

### **WP2: Development of training courses**

Prof. Abu Al-Rub updated the partners on the progress of the training activities. More than 120 technicians, agricultural engineers, students and faculty members from Jordan will be trained in Europe, as part of capacity building process for quality assurance and food safety centers that will be established in Jordanian universities as part of the project activities. The training in Portugal already started.

The next training will be end of February at UniTe, Teramo-Italy, followed by a training in April in Greece. The final training will in September and will be in Croatia.

### **Session 4**

#### **Alex from HTWK-Leipzig: Production and validation of the eBooks**

Alex started by defining the eBooks and the elements used in their production, like: the hardware software, iShare, coding standards.

Then, Alex updated the partners on the progress of the eBooks production and presented one of the books. After that, he explained the aftermath of the eBooks publishing like the number of viewers or the feedback from them.

### **Session 5**

#### **WP2: Development of training courses, Prof. Paula from University of UniTE**

Prof. Paula, from UniTE, presented the definitions of the educational dossiers and contents for the training courses; she stated that the content should be based on the eBooks material.

The partners agreed on her proposal to form a core group from UniTE, P&B, JUST, UJ; the core group will decide the form of the material and define the model of e-learning courses.

## **Session 6**

### **WP3: Status of WP3 Training of Academia and Industry**

**(Penelope Shihab-MONOJO)**

Mrs. Penelope updated the consortium on the status of WP3, she gave a brief on the preparation and realization of the seminars, and the feedback on the last seminars that had been organized in November 2017 at the Dead Sea which were satisfactory positive.

## **Session 7**

### **WP4: Status of WP4 Pilot of implementation of food safety and quality management systems (Eng. Safaa -JFDA)**

Eng. Safaa presented the preparation of food safety and quality management systems. She also presented the strategy for the implementation of WP4.

## **Session 8**

### **WP5: Dissemination and Sustainability**

Abu Al-Rub started the session by presenting the Project website (<https://foodqa.just.edu.jo>), and he explained the process of updating the website. After that, he presented the last edition of the project newsletter.

Then, Prof. Ahmad Al-Salaymeh from UJ presented the last updated sustainably plan for the FoodQA project.

## **Session 9**

### **WP6: QUALITY**

**(Eng. Lina Tsakalo-CRE.THI.DEV, and Prof. Abu Al-Rub-JUST)**

Prof. Abu Al-Rub started the session by discussing the progress reports and the external evaluator comments. Abu Al-Rub then showed the actions taken to respond to the comments and the reply to the external evaluator on the corrective action.

After that, Eng. Lina Tsakalo presented the satisfaction surveys and the monitoring tools and reports used in the evaluation and monitoring the tasks that have been implemented within



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the FoodQA project. Finally, she presented the results from the previous surveys; the second management meeting, and the second Academia Industry Council workshop.

## **Session 10**

### **Upcoming Activities**

Abu Al-Rub concluded the sessions by giving roadmap to the upcoming project activities.



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## Steering Committee Meeting

The following issues were discussed and agreed on:

1. The fourth management meeting will take place on 28-30 April 2018 in Jordan. It will be accompanied with academia-industry council and workshops.
2. The intermediate report is due to mid-April and the work package leaders must give the progress report about their WPs.
3. Mrs. Sofia will keep tracking the progress and financial reports of the partners.
4. JUST will send the financial report form and codes to be followed in preparing the financial report
5. The fifth management meeting will be in Croatia from 27-28 Aug.
6. The Training in Croatia is postponed; the new proposed date is 10-14 Sep 2018, but the final date will be discussed in the next meeting in Jordan.
7. The training in Greece should take place during the same date as proposed (16-20 April 2018) and the trainees should be faculty members.
8. The following deadlines have been agreed upon:
  - a. eBooks under development: shall be send to HTWJ-Leipzig by 15 Feb 2018 (UniTE, SPLIT, P&B)
  - b. HTWK-Leipzig shall publish the books by the end of Feb-2018
  - c. the videos and posters shall be ready by Feb. 15, 2018
9. The committee that should take care of the translation (Eng. Safaa, Prof. Maher, Prof. Anas, Prof. Majdi) should send the project manager their plan of translation (what should be translated and when it will be ready?) by the end of Feb-2018



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### Day 3, January 23, 2018

#### **Workshop: Food Safety Standards (IFS or BRC) (Paulo- P&B)**

Dr. Paulo introduced the participants to the two systems, and he explained the philosophy of each one and the difference between the systems. After that, he presented the requirement of these quality systems and how a company can apply for a certificate for these quality systems. He presented some case of Jordanian companies that already have implemented the systems successfully.

### Day 4, January 24, 2018

Individual Meetings with the Project Coordinator to discuss specific issues

10:00-11:30, JFDA

12:00-13:30, BAU

14:00-15:00 MU



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